



## NEW YORK RESTORATION PROJECT

### NYRP Community Grant Activation Program (CGAP) Reimbursement - Eligible and Ineligible Expense Lists

#### Eligible Expenses

- Facilitator/Instructor Fees
  - o Fitness Instructors
  - o Arts Instructors
  - o Cooking Class/Demo Facilitators
- Performer Fees
  - o DJs, Musicians, and Singers
  - o Theatrical Performers and Directors
  - o Interpretive artists
- Workshop Materials
  - o Arts/Crafts Supplies
  - o Cooking Demonstration supplies, including ingredients and Food Service Supplies (e.g., plates, utensils, cups, napkins, etc.)
  - o Plant Seeds, Small Plant Pots, Terrariums
- Back-to-School Distribution Materials
  - o Backpacks, Binders, Folders, Pencil Cases, etc.
  - o Notebooks, Index Cards, Looseleaf Paper, Graph Paper, etc.
  - o Writing Utensils (e.g., pencils, colored pencils, crayons, highlighters, pens, markers, erasers, pencil sharpeners, etc.)
  - o Glue Sticks, Scissors, Rulers, Protractors

Please note: NYRP may be able to assist grantees with procuring school supplies. Grantees should contact NYRP staff if they would like assistance.

- Non-Perishable Party Supplies
  - o Decorations (Holiday Décor, Balloons, Banners, Tablecloths, etc.)
  - o Lawn Games/Activities

- Movie Licenses

Please note: NYRP will pay for and obtain movie licenses on behalf of grantees. Each movie license costs \$450.

### Ineligible Expenses

- Party/BBQ Food and Drinks
- Portable toilets
- Permanent Garden Fixtures
  - o BBQ Grills
  - o Furniture (e.g., Pergolas, Picnic Tables, Patio Tables, Lawn/Adirondack Chairs, etc.)
  - o Greenhouses, Garden Beds, and Gardening Tools
- Equipment Available on Loan from NYRP (Please note: Applicants can request these items through the CGAP form.)
  - o Power Generators
  - o Audio-Visual Equipment (e.g., Movie Projectors, Movie Screens, Speakers, Microphones, Extension Cords)
  - o Yoga Mats
  - o Folding Tables, Folding Chairs, Pop-Up Tents
- Clothing
- Event Photographer

Please note: These lists are not comprehensive. Eligibility of certain items may depend on the context of their intended use. Applicants are encouraged to contact NYRP staff any time before or after a grant is requested and/or approved to check if an expense is eligible for reimbursement.